

## Policy: **Acceptable Use of iPad**

Summary of main points:

### **Pupils must:**

- Fully charge their iPad every night.
- Bring their iPad to school every day.
- Always ensure the iPad is in its case.
- Only use their iPad in the classroom or other supervised location (Library, IT Hub, Study Hall).
- Use lockers provided to store their iPad during break / lunchtime.
- Ensure their device is not left unattended.
- Turn off and lock the device after use.

### **Pupils must not:**

- Use their iPad for taking images / videos in school - unless under the direct instruction and supervision of a teacher.
- Use the iPad in the corridors / school play areas.
- Use the iPad on the bus to / from school.
- Have the sound on their device turned on - unless instructed to do so by a teacher.
- Use Social Networking applications in (or on the way to / from) school.
- Use any type of voice call / text message / video call applications in (or on the way to / from) school.
- Play music / games on their iPad in class.
- Allow anyone else to access their password.
- Allow anyone else to use their iPad.
- Have their iPad on their persona in an exam centre.
- Use any means of internet access other than that which the school provides.

### **Other relevant information:**

- Mr T Fearon will have spare chargers on his desk in the Library in case of emergency - pupils can ask him to charge their devices for them outside of class time.
- The IT Technical staff will provide an '**iPad clinic**' in the IT Resource room at the following times:
  - 8.45 - 9.00am
  - Breaktime
  - Lunchtime
- Contact Mr Franklin via e-mail if you have any other queries / questions about iPads

Please see the following school policies (available on school website) for more detailed information on the use of iPads / ICT in school:

- *Safe & Acceptable use of Internet and ICT*
- *Use of ICT in Teaching & Learning*
- *Acceptable use of iPad*