

19th April 2018

Dear Parent(s) / Guardian(s),

You are invited to the S4 Leavers' Celebration Evening on **Thursday 26th April** 2018. Mass will begin at **7.30pm** in the College Chapel followed by refreshments in the Dining Room. Since this will be the last time that our S4 group will meet together as pupils at a College event I am sure you will be keen to attend and I know it will have great significance for you and your son.

For catering purposes, please complete the reply slip below and return to your son's Form Teacher or email jmcgrath229@c2kni.net.

The commitment, discipline and resilience that your son demonstrates over the next two months will determine the extent to which he achieves his goals in August 2018. He is supported by his teachers and staff while he is at school. While studying at home he needs to ensure that he is organised, that he is following his study and revision timetable and that he works hard in all aspects of each of his subjects. In order to further help your son in preparation for his examinations I would like to advise you of the following arrangements:-

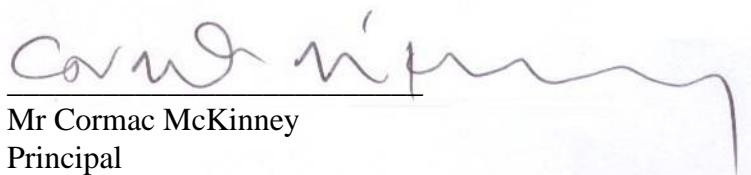
- **Revision classes** will be available for S4 students during the examination period. These classes have proved to be very useful for many students and I encourage your son to attend where these are provided. A timetable of these classes will be posted online, emailed to students and tweeted.
- **Fully supervised study facilities** will be available for students who want to study in school when they otherwise have study leave. The option of studying in a supervised environment could be beneficial for your son, particularly if he finds it challenging to remain on task when at home or if he finds it easier to work in an environment where there are other students working. In order to manage the attendance of students on the premises and to maintain a structured study environment, students must remain in school from 9.00am - 3.30pm.
- **After school study** continues to be available from 3:45pm – 6:00pm each evening from Monday to Thursday inclusive.
- While the **S4 Leavers' Celebration Evening** is an important event in the life of the College, it does not indicate the commencement of **study leave**. Classes will continue for S4 students until you are otherwise notified.
- **Full school uniform** must be worn at all times when any student is on the school premises. Students must adhere to all school rules and regulations throughout the examination season.
- All students are aware of the **rules and regulations** in relation to sitting their examinations. Students **must** be at their examination room for a morning exam at **9.00am** and afternoon exam at **1.15pm** with all the required equipment for each examination. Pupils are not permitted to borrow equipment from any other students during exams.

- Students are **not permitted to bring mobile phones** or any other electronic media, communication or storage devices into any examination room even if they are switched off. To avoid any compromise to themselves or others, pupils are advised to leave mobile phones at home during examinations.
- Subject text books are to be returned to teachers on the day of the final examination for that subject.

Please note that **A-Level results** will be available from the College on **Thursday 16th August 2018** at 9.00am.

Thank you for all your support and I am looking forward to seeing you on the 26th April.

Yours sincerely,



Mr Cormac McKinney
Principal

REPLY SLIP (To be returned to your son's Form Teacher)

I / We will/will not be attending the S4 Mass on Thursday 26th April 2018. (Please delete as applicable)

Name: _____

Son's Name: _____

Class: _____